

MINUTES

Clymer Township Board of Supervisors

FEBRUARY 10, 2025

CALL TO ORDER at 7:00 pm

ATTENDANCE: Teonna Southard, Phil Druck, Marge Wallace, Michele Shepley-Zinck, Sandy Swede, Bill Plummer, Lisa Young, Don Crew, Cale Mead

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)
- Lisa Young-Township Audit is complete.

MINUTES REVIEW-minutes attached.

- Review of JANUARY 6, 2025 Monthly Meeting Minutes.
- Review of JANUARY 6, 2025 Reorganizational Meeting Minutes.
- Auditor Meeting Minutes of January 7, 2025.

FINANCIAL STATEMENTS

As of JANUARY 31, 2025					
State Fund Checking:	\$	1801.70	Act 13 Fund	\$	772.11
Township Checking:	\$	98,129.84	Payroll Account	\$	2721.57
			Northwest Business Insured Money Fund	\$	22,098.87

REPORTS/BILLS

<input type="radio"/> Budget Report-attached	<input type="radio"/> Monthly Bills-attached
<input type="radio"/> Income Report-attached	<input type="radio"/> Loan Report-attached
<input type="radio"/> Payroll Report-attached	<input type="radio"/>

- ❖ MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/REPORTS/MONTHLY BILLS.
 - Phil Druck motioned to approve all minutes, financial statements, reports and monthly bills. Cale Mead seconded, all in favor, motion carried.

CORRESPONDANCE

- NTSWA-recycling
- BOORD BENCHEK & ASSOCIATES, INC.-Hector Twp. Well Pad notification.

TOWNSHIP REPORTS

- ROAD REPORT
 - Ordered additional anti-skid due to the recent ice storms.
 - Need to discuss replacing at least one of the freightliners in the future.
 - FLOOD REPAIR
 - LARSON DESIGN GROUP-flood damage repairs. DEP-permit signed.
- TAX COLLECTOR
 - 2024 Total Due @ Face \$108,477.73
 - Collected-\$102,271.91
 - Delinquent Due @ Face \$5,694.73

- PERMIT REPORT
 - On-lot Sewage Report-none

• BCO		
• UCC		
24-18 CV ANGLERS CLUB	PORCH	67.50
	Total:	67.50

- AFFILIATED REPORTS

○ EMC-Don Crew-taking courses.	○ Community Association-Need to order new flags for Memorial Park.
○ Municipal Authority- Lost one EDU. Writing a procedure for EDU removal request. Postponed elections until next mtg. Currently 2 forces Sheriff Sales.	○ Clymer Hose Fire Department-no report
○ COG-Don Crew-Meeting in April 2025	○ Sabinsville Firemen's Ambulance-no report

OLD BUSINESS

- PIB Loan-has been approved.
- FEMA-4815-DR-PA-approved for Federal Funding.
- Tioga County Mitigation Advisory Committee-Submitted Letter of Intent.
 - Clymer Hose Ballfield Bridge-stream bank stabilization, debris removal.
 - 44 Scott Road- stream bank stabilization, debris removal.
 - 210 Scott Road- stream bank stabilization, debris removal.
 - Snay Road Bridge- stream bank stabilization, debris removal, bridge repair.
 - 15 Wattles Run- stream bank stabilization, debris removal.
 - Stiles Road Bridge-stream debris removal, possible pipe replacement, pipe stabilization.
 - Clymer 544- stream bank stabilization. (Bloom Flooding)
- Tioga County Conservation Grant
 - Received a grant for \$344,470.06 for Woodcock Road.
 - Approval for Teonna Southard to open a Checking Account at C&N Bank to deposit the 1st payment of \$172,235.03 and any future payments for the Dirt & Gravel Project on Woodcock Road.
- Tioga County Elections and Registration

NEW BUSINESS

- Road Master Salary-Resolution 02102025-02
 - Bill Plummer motioned to approve Resolution 02102025-02. Phil Druck seconded, all in favor, motion carried.

- Road Master Cale Mead has been paid an hourly Salary from January 1, 2025-February 1, 2025. Earning a total of \$834.00.
- Beginning February 2, 2025 Road Master-Cale Mead will receive a Yearly Salary of \$10,920. Minus the hourly salary already received. Leaving a remainder of \$10,086.00.
- Spring Clean-up May 17, 2025/8am-2pm. Real Disposal does not have anyone available to be here, twp will be responsible for all collections. This includes payment for Electronics. Cash or check payable to "Clymer Township" will be accepted. Will provide a price list prior to cleanup day.
- Ag Security is open until March 31, 2025, advertisement has been published.
- Bidding Threshold for 2025:
 - \$12,900 or less-none required
 - \$12,901-\$23,800-3 written or telephone quotes
 - \$23,801 and up-must be bid.
 - Bid packets have been provided to those who requested, advertising is published.
 - Bids will be opened on March 10, 2025 during the monthly meeting.
 - Bids will be awarded on March 17, 2025 at 6pm at a special meeting.
- Thanks to Don Crew-Sign and Building Repairs.

NEXT MEETING

- March 10, 2025- 7pm Regular Monthly Meeting
- March 17, 2025-6pm Bid Award Meeting

ADJOURNMENT: Phil Druck motioned to adjourn, Cale Mead Seconded, all in favor, meeting adjourn at 8:20pm.

Approved Minutes on March 10, 2025.

By P. Welborn Phelan

Attest By Leona A. Seidtker