

MINUTES

Clymer Township Board of Supervisors

January 2, 2024

CALL TO ORDER Extenuation of Organizational Meeting

PLEDGE OF ALLEGIANCE

Attendees: Marge Wallace, Michelle Shepley Zinck, Evan Zinck, Bill Plummer, Phil Druck, Teonna Southard, Cale Mead, Lisa Young, Don Crew, Amy Shuey.

PUBLIC PARTICIPATION

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)
 - Bill Plummer-Received a letter from Seneca Resources wanting to access his property for \$5.00 per acre for Geo-Physical testing. If other residents would like a meeting with Seneca Resources for more information Bill will host a meeting at the TWP building for all interested. Will post on the website.

MINUTES REVIEW

- Review of December 11, 2023 Meeting Minutes.

FINANCIAL STATEMENTS

As of December 31, 2023					
State Fund Checking:	\$	752.63	Act 13 Fund	\$	53,676.14
Township Checking:	\$	50,390.38	ARP Funds	\$	10,880.25
Petty Cash:	\$	55.66	Northwest Business Insured Money Fund	\$	22,082.18
Payroll Account	\$	389.83	PIB Fund	\$	987.69

BUDGET REPORT: see attached

INCOME/PAYROLL REPORT: see attached

MONTHLY BILLS: see attached

- Questions/Concerns pertaining to Financial Statements?

LOANS:

PIB

Paid from State Fund-July 1, 2024-\$33,470.54

John Deere 6110-M Tractor

Paid from Act 13 Account

Amount Financed: \$72,564.00 Finance Charge: \$6,425.95

Total Payments: \$78,989.95 Total Payments Remaining: \$63,191.96

- September 14, 2024-\$15,797.99
- September 14, 2025-\$15,797.99
- September 14, 2026-\$15,797.99
- September 14, 2027-\$15,797.99

❖ **MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/MONTHLY BILLS.**

- Phil Druck motioned to approve all, Cale Mead seconded, all in favor, motion carried.

CORRESPONDANCE

- Seneca Resources-Painter Well Pad.
- PSATS News Bulletin

TOWNSHIP REPORTS

- **ROAD REPORT-General Fund Gravel Budget- balance \$3,940.71.**
 - 2021 Freightliner at Whites waiting on steering parts.

Aggregate Tracking- Product Purchased

▪ 2RC-3,116.755 TONS	▪ BANK RUN GRAVEL-2010 TONS
▪ R7-67.3 TONS-SCOTT ROAD	▪ #67 ANIT-SKID-1,209.87 TONS
▪ R8-67.83 TONS-SCOTT ROAD	▪

- **TAX COLLECTOR-Current Real Estate Tax Collected for 2023- \$93,784.26 (\$103,017.79 FACE)**
 - Do not have December Report.
- **PERMIT REPORT -Jeff VanDusen**
 - None for December

- On-lot sewage permit: none
- AFFILIATED REPORTS
 - EMC-none
 - Community Association-Tree Lighting was wonderful. Ambulance donated stocking for children.
 - Municipal Authority-annual letter sent out.
 - Clymer Hose Fire Department-none
 - COG-March meeting
 - Sabinsville Firemen's Ambulance-none

OLD BUSINESS

- PSATS' Bootcamp-Teonna is registered, Jan 20 & 27-8:30am-4pm.
- DCED Local Share Account Statewide Grant.
 - Resolution No. 10092023-02 Signed.
 - Grant was submitted on Nov.14, 2023.
- Millage Resolution No. 12-11-23-04 approved, has been submitted to DCED and Tioga County.
- Knowlton Road-Private Road Request, Solicitor communication.
 - Will send the current road survey to the Solicitor and see if it is current enough to use.

NEW BUSINESS

- Court Restricts Changes to Agendas
 - Commonwealth Court Ruled that local agencies may not add non-emergency and non-de minimis items to agendas during meetings.
 - The court held that Section 712.1 of the Sunshine Act offers only "three" exceptions to the general prohibition that allow agency action on matters not previously listed in the meeting agenda: in cases of (1) emergency business; (2) de minimis business not involving fund expenditure or entering into a contract that arises within the 24 hours preceding the meeting, and (3) de minimis business raised by a resident/taxpayer during the meeting that does not involve fund expenditure or entering into a contract.
 - In short: You must have all items with expenditures to be discussed on the agenda, examples: donations to organizations-organization must contact the secretary in advance of the meeting to have their request added to the agenda. If they request funds at the meeting it will be added to the next month's agenda, it cannot be added or discussed at the current meeting. This will apply to anything that would involve an expenditure.
- 2024 Bidding Thresholds
 - Goods or Services exceeding \$23,200 per calendar year requires public bidding.
 - Goods or Services between \$12,600-23,200 per calendar year require three written or telephone quotes (documented).
 - Goods or Services under \$12,600 does not require any formal bidding or quotes.
- 2024 Bid Advertising
 - Propose Opening of bids on March 11, 2024.
- Hometown Hero Banner Funds
 - Currently \$465.00 in the Township General Fund.
 - Teonna Southard proposes we distribute a check to clear these funds from the Twp Account. Going forward programs such as these should be filtered through the Community Association.
 - Teonna Southard will check into the best way to keep these funds separate from taxpayer funds.

NEXT MEETING

- February 12, 2024

ADJOURNMENT Phil Druck motioned to adjourn the meeting, Cale Mead seconded, all in favor, motion carried, meeting adjourn at 8:50pm.

Approved Minutes on February 12, 2024.

By P. William Plummer

Attest By
Leonna A. Seethred

