

MINUTES

Clymer Township Board of Supervisors

DECEMBER 9, 2024

CALL TO ORDER at 7:03pm.

ATTENDANCE: Bill Plummer, Phil Druck, Teonna Southard, Marge Wallace, Don Crew

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)

MINUTES REVIEW-minutes attached.

- Review of November 11, 2024 Meeting Minutes.

FINANCIAL STATEMENTS

As of November 30, 2024					
State Fund Checking:	\$	1801.40	Act 13 Fund	\$	772.05
Township Checking:	\$	118,156.09	Payroll Account	\$	2,733.53
Petty Cash:	\$	56.46	Northwest Business Insured Money Fund	\$	22,096.34

REPORTS/BILLS

<input type="radio"/> Budget Report-attached	<input type="radio"/> Monthly Bills-attached
<input type="radio"/> Income Report-attached	<input type="radio"/> Loan Report-attached
<input type="radio"/> Payroll Report-attached	<input type="radio"/>

❖ MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/REPORTS/MONTHLY BILLS.

Phil Druck motioned to approve, Bill Plummer Seconded, all in favor, motion carried.

CORRESPONDANCE

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TOWNSHIP REPORTS

- ROAD REPORT
- TAX COLLECTOR-Trudy Pietrzyk
 - Total Collected-\$99,635.37
 - March Report-\$30,093.03
 - April Report-\$53,824.96
 - May Report-\$3,563.17
 - June Report-\$7,298.49
 - July Report-\$0.00
 - August Report-\$727.01
 - September Report-\$466.22
 - October Report-\$3,662.49
 - November Report-no report as of the meeting.
- PERMIT REPORT
 - November-No Permits Issued
 - On-lot Sewage Report-none

- **AFFILIATED REPORTS**

<ul style="list-style-type: none"> ○ EMC-Don Crew-attended quarterly meeting. 	<ul style="list-style-type: none"> ○ Community Association-held a tree lighting ceremony.
<ul style="list-style-type: none"> ○ Municipal Authority-Chairman term is up in Dec. 2024. Plant running good. Have a rough estimate for design. 	<ul style="list-style-type: none"> ○ Clymer Hose Fire Department-Hosted tree lighting ceremony.
<ul style="list-style-type: none"> ○ COG-Don Crew-Meeting in April 2025 	<ul style="list-style-type: none"> ○ Sabinsville Firemen's Ambulance

OLD BUSINESS

- PIB Loan-under review.

NEW BUSINESS

- Ordinance No. 2024-1 Tioga County Lighting Ordinance. Adopted by Tioga County effective 10-8-2024, created due to developers constructing building and putting bright lights on around the buildings. We can motion to accept the county ordinance or create our own
 - Phil Druck motioned to accept to county ordinance, Bill Plummer seconded, all in favor, motion carried.
- Knowlton Road 911 Address
 - Discussed what address they should be using, since the road is no longer a road what should the address be? Where mailbox should be placed? Check into cost of Brown road sign. Teonna will investigate.
- Clymer Township Municipal Authority Quarterly Payments:
 - Q4-2024 will be the last quarterly payment made to the Municipal Authority.
 - Teonna had a discussion with the Insurance Rep. James Davis about the financial impact having \$16,200 each quarter that is unable to be utilized by the Township or the Municipal Authority, it had been stated this is for insurance reasons. The Sewer Plant is covered on the Township DKG Insurance Policy.
 - From Jim's recollection when the Municipal Authority was created they did not have enough revenue to be self-sufficient so they would borrow money from the Township and pay it back once they received funds from sewer payments made to them.
 - Each year the total amount was allocated to the Municipal Authority on the Township budget therefor funds were exchanged.
 - Jim Davis's recommendation is to have the Municipal Authority provide a copy of their yearly budget; this will take care of the transferring of funds between the Township and Municipal Authority.
- Pennsylvania 811 Safe Digging Month Resolution
 - Phil Druck motioned, Bill Plummer seconded, all in favor, motion carried.
- 2019 Trailer Registration Authorization
 - Supervisors signed Authorization to have Teonna Southard sign on behalf of the township for trailer plate transfer.

- Real Estate Tax Resolution
 - Current 1.40
 - General Purposes .93
 - Fire Protection .47
 - Proposed 1.41
 - General Purposes .94
 - Fire Protection .47
 - Phil Druck motioned to approve Real Estate Tax Resolution, Bill Plummer seconded, all in favor, motion carried.
- Larson Design Group Proposal
 - Phil Druck motioned, Bill Plummer seconded, all in favor, motion carried.
- FEMA-4815-DR-PA
 - Declared for public assistance on November 8, 2024.
 - Nov.18, Teonna completed the mandatory Applicant's Briefing
 - Federal Share= 75%
 - Emergency Work-Debris Removal must be completed by May 7, 2025.
 - Permanent Work-Roads and Bridges must be completed by May 7, 2026.
 - Nov. 25 Application Submitted
 - PEMA-forms for signature
 - Recovery Scoping Meeting scheduled for Thursday, Dec. 12, 1:30pm.
- Tioga County Mitigation Advisory Committee
 - Need to complete forms for areas to submit.
- 2025 Meeting Notices/Auditor Meeting time?
 - Set the meeting dates and times for 2025.
- 2025 Budget Adoption
 - Phil Druck motioned, Bill Plummer seconded, all in favor, motion carried.

NEXT MEETING

- January 6, 2025

ADJOURNMENT: Phil Druck motioned, Bill Plummer seconded, all in favor, meeting adjourn at 8:30pm.