

# AGENDA

Clymer Township Board of Supervisors

JANUARY 6, 2025

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## PUBLIC PARTICIPATION

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)

## MINUTES REVIEW-minutes attached.

- Review of December 9, 2024 Meeting Minutes.

## FINANCIAL STATEMENTS

| As of December 31, 2024 |    |            |                                       |    |           |
|-------------------------|----|------------|---------------------------------------|----|-----------|
| State Fund Checking:    | \$ | 1801.55    | Act 13 Fund                           | \$ | 772.08    |
| Township Checking:      | \$ | 111,188.53 | Payroll Account                       | \$ | 4251.22   |
|                         |    |            | Northwest Business Insured Money Fund | \$ | 22,097.65 |

## REPORTS/BILLS

|                                               |                                              |
|-----------------------------------------------|----------------------------------------------|
| <input type="radio"/> Budget Report-attached  | <input type="radio"/> Monthly Bills-attached |
| <input type="radio"/> Income Report-attached  | <input type="radio"/> Loan Report-attached   |
| <input type="radio"/> Payroll Report-attached | <input type="radio"/>                        |

- ❖ MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/REPORTS/MONTHLY BILLS.

## CORRESPONDANCE

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## TOWNSHIP REPORTS

- ROAD REPORT
- TAX COLLECTOR-Trudy Pietrzyk
  - Total Collected-\$100,014.41
    - March Report-\$30,093.03
    - April Report-\$53,824.96
    - May Report-\$3,563.17
    - June Report-\$7,298.49
    - July Report-\$0.00
    - August Report-\$727.01
    - September Report-\$466.22
    - October Report-\$3,662.49
    - November Report-\$379.04
    - December Report-none as of meeting
- PERMIT REPORT
  - December-No Permits Issued
  - On-lot Sewage Report-none

- **AFFILIATED REPORTS**

|                                      |                                   |
|--------------------------------------|-----------------------------------|
| ○ EMC-Don Crew                       | ○ Community Association           |
| ○ Municipal Authority-               | ○ Clymer Hose Fire Department-    |
| ○ COG-Don Crew-Meeting in April 2025 | ○ Sabinsville Firemen's Ambulance |

## **OLD BUSINESS**

- PIB Loan-under review as of 12/30/2024.
- Knowlton Road 911 Address
  - Discussed what address they should be using, since the road is no longer a road what should the address be? Where mailbox should be placed? Check into cost of Brown road sign. Teonna will investigate. UPDATE: Scott Zubek received a call from a resident on Knowlton Road concerning the address. Scott and Teonna had already been in communication on the issue. Scott consulted with the DES technical director and the most practical solution is to retain the current road name and replace the signage. Scott will order the private-lane post and signs. They will update the geospatial addressing model by reclassifying the road centerlines as "private".
- FEMA-4815-DR-PA
  - Declared for public assistance on November 8, 2024.
  - Nov.18, Teonna completed the mandatory Applicant's Briefing
    - Federal Share= 75%
    - Emergency Work-Debris Removal must be completed by May 7, 2025.
    - Permanent Work-Roads and Bridges must be completed by May 7, 2026.
  - Nov. 25 Application Submitted
  - PEMA-forms for signature
  - Recovery Scoping Meeting Dec. 12, 1:30pm.
- Tioga County Mitigation Advisory Committee
  - Need to complete forms for areas to submit.

## **NEW BUSINESS**

- FEMA
  - Teonna and Phil met with the PEMA/FEMA group on Dec.12.
  - Pema Representative came on Dec. 16, 2024 and scanned all of the documents and photos into their system. She is working with FEMA to see if we can get paid for our completed projects and make the 2A Resurfacing and RIP RAP one project for the Spring.
  - All required forms for Financial Assistance have been filed.
- Tioga County Conservation Grant
  - Received a grant for \$344,470.06 for Woodcock Road.
  - Project: Install 10-18" Pipes, 1-15" Pipe, Headwalls/Endwalls, 2RC-Fill, 2A, DSA, R3.
  - Phil Druck is the ESM Certified Person for this project.
  - Approval for Teonna Southard to open a Checking Account at C&N Bank to deposit the 1<sup>st</sup> payment of \$172,235.03 and any future payments for the Dirt & Gravel Project on Woodcock Road.
- Clymer Township Municipal Authority Yearly Letter.
- Auditor Pay Increase-Resolution #01-06-2025-01
- Department of the Auditor General-Audit performed on Dec.9, 10, 11 & 16. No Findings.
- PA Unemployment Rate Increase as of 01/01/2025 from 1.14190 to 1.6374.

- Tioga County Elections and Registration

**NEXT MEETING**

- February 10, 2025

**ADJOURNMENT**