

MINUTES

Clymer Township Board of Supervisors

MARCH 10, 2025

CALL TO ORDER @ 7PM.

ATTENDANCE Bill Plummer, Cale Mead, Phil Druck, Teonna Southard, Sandy Swede, Michele Shepley-Zinck, Mary Ransom, Kenny Ransom, Lisa Young, Don Crew, Christine Andrulonis, Charlene Eldridge, Trudy Pietrzyk.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)
 - Mary Ransom-questioning about what is going to be done where the streams come together, what can be done?

MINUTES REVIEW-minutes attached.

- Review of FEBURARY 10, 2025 Monthly Meeting Minutes.

FINANCIAL STATEMENTS

As of FEBRUARY 28, 2025					
State Fund Checking:	\$	1801.84	Act 13 Fund	\$	772.14
Township Checking:	\$	84,821.66	Payroll Account	\$	3,643.06
Dirt and Gravel Account:	\$	172,235.03	Northwest Business Insured Money Fund	\$	22,099.72

March-State Fund

Deposit

- March 3-Turnback Payment \$41,960.00 & Liquid Fuels \$147,055.73. Total Deposit \$189,015.73

Expense

- March 10-Paid C&N Bank Loan \$156,000.00
- March 10- Anti-skid \$22,420.88

REPORTS/BILLS

○ Budget Report-attached	○ Monthly Bills-attached
○ Income Report-attached	○ Loan Report-attached
○ Payroll Report-attached	○

- ❖ MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/REPORTS/MONTHLY BILLS.
 - Phil Druck motioned to approve all, Cale Mead seconded, all in favor, motion carried.

CORRESPONDANCE

- Seneca Resources Notification-DCNR 007 Pad L, Shippen Township.
- PSATS New Bulletin
- Keystone Marker Trust

TOWNSHIP REPORTS

- NEW HIRE: Tony Downs, pay rate \$20.00 per hour.
- ROAD REPORT
 - FEMA DR-4815-PA
 - FUNDING: PEMA currently processing our completed projects.
 - MEETINGS:
 - Feb 25-Teonna, PEMA-Kim Barkley, PEMA-Donald Young. Reviewed what Sites are completed and discussed how to proceed.
 - March 4-Teonna and PEMA-Kim Barkley. Teonna signed all Site Inspection Work Orders.
 - March 11-Teonna and PEMA-Kim Barkley, ???
 - SITES: 70 “sites/projects” that need repair.
 - Ditch Cleaning, Debris Removal, Seal Coat, Rip-Rap, Common Borrow, Roadway & Shoulder Resurfacing.
 - INSPECTIONS: FEMA will send out an inspector to each site.
 - DEADLINE: May 6, 2026.
 - WORK PLAN:
 - Ditches-Road Crew has all the “Sites” for ditch cleaning.
 - Woodcock Dirt and Gravel Project
 - FUNDING: Dept. of Conservation Grant
 - DEADLINE: December 10, 2026.
 - Road Master
 - Couple Pipes need replaced.
 - Guys are working on ditches.
 - Making repairs to equipment.
 - Building
 - Heating system is not working efficiently, Cale Mead contacted Kyle Stover Plumbing & Heating and he investigated and determined the heater is not adequate sized for the building. Cost for replacement \$9,100, includes unit cost of \$7,000.
 - Firemen Incentive
 - Bill Plummer discussed firemen Recruitment & Retention Policy for Clymer Township Volunteer Hose Company. Up to 10 Active Firemen per year to receive a \$500.00 incentive, names would be provided by the Fire Company to the Township. Will discuss further to include in 2026 budget.
- TAX COLLECTOR
 - 2025 Total Due @ Face \$109,346.47
- PERMIT REPORT
 - On-lot Sewage Report-none

• BCO		
• UCC		
Melody & William Vanetten/co Matt Houtailing	Barn	148.00

Norman Hurd	Demo Dwelling	0.00
	Total:	148.00

- AFFILIATED REPORTS**

<ul style="list-style-type: none"> ○ EMC-Don Crew taking courses and attending meetings. 	<ul style="list-style-type: none"> ○ Community Association
<ul style="list-style-type: none"> ○ Municipal Authority-addressing delinquent accounts, rebuilt pump, financials at CPA, couple sheriff sale, in the design phase of the new sewer plant. 	<ul style="list-style-type: none"> ○ Clymer Hose Fire Department
<ul style="list-style-type: none"> ○ COG-Don Crew-Meeting in April 2025 	<ul style="list-style-type: none"> ○ Sabinsville Firemen's Ambulance

OLD BUSINESS

- Spring Clean-up May 17, 2025/8am-2pm. Real Disposal does not have anyone available to be here, twp will be responsible for all collections. This includes payment for Electronics. Cash or check payable to "Clymer Township" will be accepted. Will provide a price list prior to cleanup day.
- Ag Security is open until March 31, 2025, advertisement has been published.

NEW BUSINESS

- 2025 Bid Opening
 - Gravel: Hawbaker Inc., DeCristo Inc., Aundrulon Enterprises, Cross Excavation, Ackley Construction.
 - Anti-Skid: Andrulon Enterprises, Tim Schaeffer, McClure Enterprises.
 - Fuel: Short's Oil Co.
 - Pipe: Bradco Supply.
 - Equipment Rental: Eldridge Excavating, Patterson Farms, Bradco Supply, Ackley Contruction.
 - Dust Oil: Midland Asphalt, Suit-Kote.
 - Mowing: Drop Tine Mowing.
- PSATS Conference-Designate Cale Mead as the Voting Delegate.
- PIB -Per Hugh McGowan- PennDot is updating their Loan Agreement, once updated we can proceed with receiving the funds.
 - Approval for Teonna Southard to open a Checking Account at C&N Bank to deposit the Pennsylvania Infrastructure Bank (PIB) Loan.
 - Signers on this Account will be: Teonna L. Southard, P. William Plummer, Philip L. Druck and Cale Mead.
 - Phil Druck motioned to approve the opening of a Checking Account at C&N for the PIB Loan, Cale Mead seconded, all in favor, motion carried.
- Larson Design Group-Notification of Request for Water Obstruction Permit.

NEXT MEETING

- March 17, 2025-6pm Bid Award Meeting.
- April 14, 2025 -7pm Regular Monthly Meeting

ADJOURNMENT Phil Druck motioned to adjourn the meeting, Cale Mead seconded, all in favor, meeting adjourn at 8:45pm.