

# MINUTES

## Clymer Township Board of Supervisors

NOVEMBER 11, 2024

**CALL TO ORDER** at 7pm.

### **PLEDGE OF ALLEGIANCE**

**ATTENDANCE:** Phil Druck, Bill Plummer, Marge Wallace, Cale Mead, Dan VanArtsdalen, Sandy Swede, Lisa Young, Don Crew

### **PUBLIC PARTICIPATION**

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)
- Residents' concerns as to why the Halloween party was advertised as Clymer Township Residents only. Stated that attendance numbers were way down. Statement was made that they didn't think Clymer Residents would be upset that other local municipalities. Resident stated she has Grandchildren that live in another town and they could not attend.
- Lisa Young reported that Hometown Hero Banner will be coming down soon.
- Don Crew-C&N Load Inquiry questions. Had discussion about C&N Loan and PIB Loan.

### **MINUTES REVIEW**-minutes attached.

- Review of October 14, 2024 Meeting Minutes.

### **FINANCIAL STATEMENTS**

As of October 31, 2024					
State Fund Checking:	\$	1,101.66	Act 13 Fund	\$	772.02
Township Checking:	\$	198,828.05	Payroll Account	\$	3,804.04
Petty Cash:	\$	56.46	Northwest Business Insured Money Fund	\$	22,095.07

### **REPORTS/BILLS**

○ Budget Report-attached	○ Monthly Bills-attached
○ Income Report-attached	○ Loan Report-attached
○ Payroll Report-attached	○

- ❖ MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/REPORTS/MONTHLY BILLS.
  - Phil Druck Motioned to approve, Cale Mead seconded, all in favor, motion carried.

### **CORRESPONDANCE**

- Ordinance No. 2024-1 Tioga County Lighting Ordinance. Tabled to December Meeting.

### **TOWNSHIP REPORTS**

- ROAD REPORT
  - Roads are in pretty good shape. Anti-skid is here. It has been dry, roads are dusty. Dick is going over equipment for winter preparation. Still looking for winter help.
- TAX COLLECTOR-Trudy Pietrzyk
  - Total Collected-\$99,635.37
    - March Report-\$30,093.03
    - April Report-\$53,824.96
    - May Report-\$3,563.17
    - June Report-\$7,298.49
    - July Report-\$0.00
    - August Report-\$727.01
    - September Report-\$466.22
    - October Report-\$3,662.49

- PERMIT REPORT
  - October-none
  - On-lot Sewage Report

- AFFILIATED REPORTS

○ EMC-Don Crew-taking classes to be certified. Attended a Floodplain meeting.	○ Community Association
○ Municipal Authority-Going over budget, raising rates \$2.00, waiting to hear from LDG on new plant.	○ Clymer Hose Fire Department-Harvest Dinner Dec 1, 2024
○ COG-Don Crew-Meeting in April 2025	○ Sabinsville Firemen's Ambulance-Will is sending out post cards again this coming year for subscriptions.

## **OLD BUSINESS**

- T360/T361 Vacate
  - Cox, Stokes & Lantz, P.C.-Road Dockets for T360 & T361 have been filed with the Prothonotary Office.
  - Notification to PennDot has been made.
- Halloween Party

## **NEW BUSINESS**

- Clymer Township Municipal Authority Quarterly Payments: Q4-2024 will be the last quarterly payment made to the Municipal Authority. Teonna had a discussion with the Insurance Rep. James Davis about the financial impact having \$16,200 that is unable to be utilized by the Township or the Municipal Authority, it had been stated this is for insurance reasons. James looked into this, going forward the Municipal Authority will provide DKG with a copy of their yearly budget. In the past the payments were on the Township budget, going forward they will not be on the budget. (move to December Meeting)
- C&N Loan-\$150,000.00 with interest on the unpaid principal balance from October 17, 2024 until paid in full, 10% interest. Regular monthly payments of all accrued unpaid interest due as of each payment date, beginning November 17, 2024. Maturity Date: April 17, 2025.
- FEMA Public Assistance-is in the waiting phase. There is not a deadline as to when they have to "approve" the request. If approved the assistance is on a reimbursement basis. A PIB loan is reimbursable. The PIB Loan Application has been completed and submitted for the amount of \$654,147.15. Gravel-\$384,070.60, Bridge Repair-\$174,861.14, Scott Road Bank-\$52,259.00, Immediate Repair Debt Replacement-\$42,956.41. (move to December Meeting)

- USPS-Land Rent Contract
  - Annual Rent
    - \$2400.00 (6/15/2026-6/14/2031), \$480.00 one-time commission.
    - \$2640.00 (6/15/2031-6/14/2036)
    - \$2904.00 (6/15/2036-6/14/2041)
  - Phil Druck motioned to accept, Cale Mead seconded, all in favor, motion carried.
- Dirt & Gravel Certification-Teonna Southard attended the 13 hour certification course; this certifies the township until 12/31/2029.
- 2025 Budget Workshop

**NEXT MEETING**

- December 9, 2024

**ADJOURNMENT:** Phil Druck motioned to adjourn, Cale Mead seconded, all in favor, motion adjourned at 8:14pm.

Approved Minutes on December 9, 2024.

By \_\_\_\_\_

Attest By \_\_\_\_\_