

# AGENDA

## Clymer Township Board of Supervisors

January 2, 2024

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### PUBLIC PARTICIPATION

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)

### MINUTES REVIEW

- Review of December 11, 2023 Meeting Minutes.

### FINANCIAL STATEMENTS

As of December 31, 2023					
State Fund Checking:	\$	752.63	Act 13 Fund	\$	53,676.14
Township Checking:	\$	50,390.38	ARP Funds	\$	10,880.25
Petty Cash:	\$	55.66	Northwest Business Insured Money Fund	\$	22,082.18
Payroll Account	\$	389.83	PIB Fund	\$	987.69

**BUDGET REPORT:** see attached

**INCOME/PAYROLL REPORT:** see attached

**MONTHLY BILLS:** see attached

- Questions/Concerns pertaining to Financial Statements?

### **LOANS:**

#### PIB

Paid from State Fund-July 1, 2024-\$33,470.54

#### John Deere 6110-M Tractor

Paid from Act 13 Account

Amount Financed: \$72,564.00 Finance Charge: \$6,425.95

Total Payments: \$78,989.95 Total Payments Remaining: \$63,191.96

- September 14, 2024-\$15,797.99
- September 14, 2025-\$15,797.99
- September 14, 2026-\$15,797.99
- September 14, 2027-\$15,797.99

❖ MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/MONTHLY BILLS.

### CORRESPONDANCE

- Seneca Resources-Painter Well Pad.
- PSATS News Bulletin

### TOWNSHIP REPORTS

- ROAD REPORT-General Fund Gravel Budget- balance \$3,940.71.

Aggregate Tracking- Product Purchased

▪ 2RC-3,116.755 TONS	▪ BANK RUN GRAVEL-2010 TONS
▪ R7-67.3 TONS-SCOTT ROAD	▪ #67 ANIT-SKID-1,209.87 TONS
▪ R8-67.83 TONS-SCOTT ROAD	▪

- TAX COLLECTOR-Current Real Estate Tax Collected for 2023- \$93,784.26 (\$103,017.79 FACE)
  - Do not have December Report.
- PERMIT REPORT -Jeff VanDusen
  - None for December
  - On-lot sewage permit: none
- AFFILIATED REPORTS
  - EMC
  - Municipal Authority
  - COG
  - Community Association
  - Clymer Hose Fire Department
  - Sabinsville Firemen's Ambulance

## **OLD BUSINESS**

- PSATS' Bootcamp-Teonna is registered, Jan 20 & 27-8:30am-4pm.
- DCED Local Share Account Statewide Grant.
  - Resolution No. 10092023-02 Signed.
  - Grant was submitted on Nov.14, 2023.
- Millage Resolution No. 12-11-23-04 approved, has been submitted to DCED and Tioga County.
- Knowlton Road-Private Road Request, Solicitor communication.

## **NEW BUSINESS**

- Court Restricts Changes to Agendas
  - Commonwealth Court Ruled that local agencies may not add non-emergency and non-de minimis items to agendas during meetings.
    - The court held that Section 712.1 of the Sunshine Act offers only “three” exceptions to the general prohibition that allow agency action on matters not previously listed in the meeting agenda: in cases of (1) emergency business; (2) de minimis business not involving fund expenditure or entering into a contract that arises within the 24 hours preceding the meeting, and (3) de minimis business raised by a resident/taxpayer during the meeting that does not involve fund expenditure or entering into a contract.
    - In short: You must have all items with expenditures to be discussed on the agenda, examples: donations to organizations-organization must contact the secretary in advance of the meeting to have their request added to the agenda. If they request funds at the meeting it will be added to the next month's agenda, it cannot be added or discussed at the current meeting. This will apply to anything that would involve an expenditure.
- 2024 Bidding Thresholds
  - Goods or Services exceeding \$23,200 per calendar year requires public bidding.
  - Goods or Services between \$12,600-23,200 per calendar year require three written or telephone quotes (documented).
  - Goods or Services under \$12,600 does not require any formal bidding or quotes.
- 2024 Bid Advertising
  - Propose Opening of bids on March 11, 2024.
- Hometown Hero Banner Funds
  - Currently \$465.00 in the Township General Fund.
  - Teonna Southard proposes we distribute a check to clear these funds from the Twp Account. Going forward programs such as these should be filtered through the Community Association.

## **NEXT MEETING**

- February 12, 2024

## **ADJOURNMENT**