

# MINUTES

## Clymer Township Board of Supervisors

February 12, 2024

**ATTENDANCE:** BILL PLUMMER, PHIL DRUCK, CALE MEAD, TEONNA SOUTHARD, SANDY SWEDE, LISA YOUNG, ALAN SHISSLER

**CALL TO ORDER @ 7:05PM**

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION**

- All visitors will be given 3-5 minutes to discuss their concerns or provide their comments. (Sunshine Law 710.1 Public Participation)
  - Alan Shissler wants it to be documented that his farm is certified organic, if utilities call the twp he wants to make sure they are aware.
  - Alan Shissler to Cale Mead concerns about the condition of the Scott Road. States it needs built up as the road is lower than the ditches. Requested correspondence as to when they will be working on it so he is aware as to when he can access his fields.

### **MINUTES REVIEW**

- Review of January 2, 2024 Meeting Minutes.

### **FINANCIAL STATEMENTS**

| As of January 31, 2024 |    |           |                                       |    |           |
|------------------------|----|-----------|---------------------------------------|----|-----------|
| State Fund Checking:   | \$ | 752.63    | Act 13 Fund                           | \$ | 39,209.19 |
| Township Checking:     | \$ | 39,117.17 | ARP Funds                             | \$ | 0.00      |
| Petty Cash:            | \$ | 55.66     | Northwest Business Insured Money Fund | \$ | 22,083.49 |
| Payroll Account        | \$ | 2,366.17  | PIB Fund                              | \$ | 987.73    |

**BUDGET REPORT:** see attached

**INCOME/PAYROLL REPORT:** see attached

**MONTHLY BILLS:** see attached

**LOANS:**

#### **PIB**

Paid from State Fund-July 1, 2024-\$33,470.54

#### **John Deere 6110-M Tractor**

Paid from Act 13 Account

Amount Financed: \$72,564.00 Finance Charge: \$6,425.95

Total Payments: \$78,989.95 Total Payments Remaining: \$63,191.96

- September 14, 2024-\$15,797.99
- September 14, 2025-\$15,797.99
- September 14, 2026-\$15,797.99
- September 14, 2027-\$15,797.99

❖ **BLANKET MOTION TO APPROVE: MINUTES/FINANCIAL STATEMENTS/REPORTS & MONTHLY BILLS.**

Phil Druck motioned to approve all, Cale Mead seconded, all in favor, motioned carried

### **CORRESPONDANCE**

- PennDot LTAP technical information sheet #228
- BHE GT&S-Notification of intent to obtain a permit to complete 5 ILI digs within existing pipeline right-of-way.
- Seneca Resources-Formal notice for DEP Permitting. Painter Well Pad.
- Greylock Production, LLC.-Formal notice for Dep Permitting. Hector TWP-Ron Well Pad.
- North Central Sewage Agency Fee Schedule

### **TOWNSHIP REPORTS**

- TWP OFFICE-Website/January 167 visits, 85 repeat visits, 82 first time visits.
- ROAD REPORT-Cale Mead
  - Mini Hoe-replacing bucket and boom.
  - Roads are a mess, right now we cannot do much with them.

- Spoke to owner of Eldridge Lake about the Beaver issue. We are currently cleaning the pipe weekly. Owner has concerns that we are taking the banking away.
- Bids have been advertised for 2024.
- General Fund Gravel Budget- balance \$3,940.71.
  - 2023 Fuel Report-6,891.2 Gallons. \$19,850.94

**Aggregate Tracking- Product Purchased**

|                           |   |
|---------------------------|---|
| ▪ BANK RUN GRAVEL-20 TONS | ▪ |
|---------------------------|---|

- TAX COLLECTOR-Trudy Pietrzyk
  - 2023 Real Estate Tax Collected \$95,765.20.
  - 2023 Remaining Due @ Face \$5,932.46.
  - 2023 Delinquent Tax due to Fire Department \$1,977.49 (on bills for approval).

- PERMIT REPORT -Jeff VanDusen

• **JANUARY 2023 REPORT**

| BCO              |               |        |
|------------------|---------------|--------|
| 23-19 MARK HENRY | BARN          | 144.00 |
| UCC              |               |        |
|                  |               |        |
|                  | <b>Total:</b> | 144.00 |

- On-lot sewage permit: none
- AFFILIATED REPORTS-Spring Fling May 4th
  - EMC-Don Crew-none
  - Municipal Authority-none
  - COG-Don Crew-none
  - Community Association-none
  - Clymer Hose Fire Department-none
  - Sabinsville Firemen's Ambulance-none

**OLD BUSINESS**

- DCED Local Share Account Statewide Grant-waiting for response.
  - Resolution No. 10092023-02 Signed/Grant was submitted on Nov.14, 2023.
- Knowlton Road-Private Road Request, Solicitor communication.
  - Bill Plummer is going to contact Cunningham Surveyor.
- 2024 Bid Advertising-Opening of bids on March 11, 2024.
- Hometown Hero Banner Funds-created a "Bank" under the General Fund to keep separate. Account balance is \$315.00.

**NEW BUSINESS**

- Tiger Mower-Quote for parts \$3586.64. Includes: Motor, pipe, o-ring and reach ram cylinder.
  - New mower Estimated Phone Quote is \$40,000.
  - All supervisors agreed to order the replacements parts needed, to have the old motor welded and use for backup.
- Recycling Refund for 2023
  - Plastic Containers      420lbs      \$4.20

- Tin/Bimetal Cans      180lbs      \$1.80
- Brown Glass      200lbs      \$0.00
- Clear Glass      460lbs      \$0.00
- Spring Clean-up/Electronics Recycling scheduled for May 11, 2024. 8am-2pm.
- Seneca Resources/Dawson Geophysical Meeting Review-Bill Plummer.
  - Bill Plummer reported that the POGLA is a program that protects landowners from unfair practices in the Oil and Gas Industries. He discussed with the Supervisors about the Township Joining as a Full Partner for the fee of \$150.00. All agreed and the township will join.
- Dawson Geophysical Company-Seismic Survey Permission. Needs supervisor signature.
  - All supervisors agreed to allow on twp roads, signed paperwork.
- Quickbooks-As of May 31, 2024 Quickbooks Desktop 2021 Software will be discontinued.
  - Online version \$649.00, plus \$550.00 for payroll, plus \$6.00 per month per employee fee (average \$36.00 per month) Total cost: \$1631.00. This version is being discontinued in 2025.
  - Quickbooks Enterprise Solutions Desktop \$1538.00 per year with no other fees, payroll is included along with no additional fees for employees.
    - Discussed the options above, all supervisors agrees to purchase the Quickbooks Enterprise Solutions Desktop for \$1538.00.

#### **NEXT MEETING**

- March 11, 2024

**ADJOURNMENT** Phil Druck motioned to adjourn the meeting, Bill Plummer seconded, meetings adjourn at 8@45pm.

**UNOFFICIAL UNTIL APPROVED**